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Record of Requests for Client Information

Client: _____
DOB: _____

Restrictions requested by client: _____

Requests for release of records from other agencies

Date release signed by client: _____

Name of person/agency requesting information	Date	Purpose of use of information	Action taken
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____